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Brandon, MB R7A 7V2
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www.elitesafetyservices.ca

Job Title: Safety Programs Instructor

Location: Regina, Saskatchewan

Employment Type: Part-Time

Reports To: Manager – Risk Management

Position Summary

The Safety Programs Instructor is responsible for delivering high-quality health and safety training to clients across the industrial, construction, manufacturing, and energy sectors. This role serves as a subject matter expert, ensuring training programs are delivered effectively and in accordance with applicable guidelines, policies, and procedures. The position may also support on-site project operations by assisting with NCSO-related safety compliance, hazard assessments, and the implementation of site-specific health and safety requirements, as needed.

Key Responsibilities

- **Training Delivery:** Instruct and facilitate health and safety training programs, ensuring participants understand and can apply relevant safety practices and procedures.
- **Subject Matter Expertise:** Maintain knowledge of applicable health and safety standards, guidelines, policies, and procedures to provide accurate and effective instruction.
- **Training Administration:** Complete and maintain required training records, documentation, and other applicable paperwork accurately and in a timely manner.
- **Communication and Guidance:** Clearly communicate safety requirements, procedures, and expectations to clients, participants, and other stakeholders.
- **Training Development:** Contribute to curriculum development and the continuous improvement of training materials and delivery methods.
- **Travel and Client Service:** Travel to client locations as required and represent Elite Safety Services Inc. professionally while delivering training and on-site services.
- **Safety-Sensitive Role:** Perform duties in a safety-sensitive environment while maintaining the physical and mental capability required to safely and effectively perform all essential job responsibilities.

Qualifications and Requirements

- Grade 12, GED, or Mature Student Diploma.
- Previous teaching or training experience.
- Completion of applicable Train-the-Trainer programs.
- Experience interpreting and communicating policies, procedures, and guidelines.
- Strong communication, organizational, and documentation skills.
- Valid Class 5 Driver's Licence, acceptable driving record, and willingness to travel.
- Fluent in written and spoken English; legally entitled to work in Canada and at least 18 years of age.
- Clear Criminal Record Check and successful drug and alcohol screening.

Applications & Inquiries

Please submit your application or any questions about this position to work@elitesafetyservices.ca